

Volunteer Application Form

Name: _____

Address: _____
Street City Province Postal Code

Phone Number: _____ Email: _____

I would like to be on the event's mailing list. YES NO

First Aid Certificates held: _____

Which Age Group are you: 12-17 18-65 65+

What hobbies, skills or training do you have which might be useful for this event? _____

Do you have any special needs that we should know about? YES NO
(for example: diabetes, serious allergies, mobility restrictions)

If yes, please explain: _____
(This information is important in order to place you as effectively as possible and to ensure that in case of an emergency we know how to assist you.)

How did you hear about the event? Friends/Family Media Previous Volunteer

What other related volunteer experience do you have? _____

Have you ever attended this event before? YES NO

Pre-Event Day Volunteer Shifts

Please indicate your choice(s) beside the crew names below (list in order of priority, 1=first choice, 2=second choice, etc.)

Site ___ 1 PM — 4 PM ___ 4 PM — 7 PM ___ 7 PM — 10 PM

Event Day Volunteer Shifts

Please indicate your choice(s) beside the crew names below (list in order of priority, 1=first choice, 2=second choice, etc.)

| <u>Children's Activities</u> | <u>Site</u> | <u>Information</u> | <u>Environment</u> | <u>Program Distribution</u> |
|------------------------------|------------------|--------------------|--------------------|-----------------------------|
| ___ 1 PM — 4 PM | ___ 8 AM — 11 AM | ___ 12 PM — 3 PM | ___ 2 PM — 5 PM | ___ 2 PM — 5 PM |
| ___ 3 PM — 6 PM | ___ 11 AM — 2 PM | ___ 3 PM — 6 PM | ___ 5 PM — 8 PM | ___ 5 PM — 8 PM |
| | ___ 2 PM — 5 PM | ___ 6 PM — 9 PM | ___ 8 PM — 11 PM | ___ 8 PM — 11 PM |
| Sales | ___ 5 PM — 8 PM | ___ 9 PM — 11 PM | ___ 11 PM — 2 AM | |
| ___ 2 PM — 5 PM | ___ 8 PM — 11 PM | | | Stage |
| ___ 5 PM — 8 PM | ___ 11 PM — 2 AM | | | ___ 2 PM — 5 PM |
| ___ 8 PM — 11 PM | | | | ___ 5 PM — 8 PM |
| | | | | ___ 8 PM — 11 PM |

Post-Event Day Volunteer Shifts

Please indicate your choice(s) beside the crew names below (list in order of priority, 1=first choice, 2=second choice, etc.)

Site ___ 8 AM — 11 AM ___ 11 AM — 2 PM

Volunteer Application Form

Page 2

Volunteer Expectations

- If I am a successful applicant as a volunteer with the Celebrate Canada Day in Mill Woods, I understand that I will be placed on a crew where needed.
- My indicated preferences will be taken into consideration, when possible; there is no guarantee which crew I will be placed on.
- I understand that all Event crews are required to contribute a minimum of 4 hours during the event.
- I understand that additional information may be required before placement on some crews.
- I agree to make myself available for shifts as required and fulfill the obligations of being a volunteer for the event.
- I understand the Celebrate Canada Day in Mill Woods event will provide recognition for my contribution in the Mill Woods Newsletter if I am placed before the publication deadline. If I do not wish to have my name published I will inform the Volunteer Coordinator.
- I agree to comply with and honour the Code of Ethics of the Celebrate Canada Day in Mill Woods event as stated on right:

Code of Ethics for Volunteers

1. All volunteers shall make every effort to present the Event in a positive way and shall not do anything to intentionally embarrass the Event.
2. There shall be no use/consumption of alcohol by any volunteer who is on duty on the Event site.
3. There shall be no use/consumption of illegal substances by any volunteer on the Event site. Abuse of this will result in immediate dismissal of the volunteer(s) from the Event.
4. All volunteers shall treat other volunteers, performers, staff and the public with respect. If a problem arises, resolution should be deferred to a Coordinator, Technical Director or Committee Chair.
5. Volunteers shall make every effort to fulfill responsibilities of crew membership.
6. No volunteer shall use for their own advantage any property or monies belonging to the Event. All volunteers must be honest and trustworthy.
7. Any volunteer in the position of Crew Coordinator or Assistant Coordinator must set a positive example for other volunteers. They must be prepared to respond to greater expectations, take on responsibility and follow through on commitments. Failure to fulfill commitments will result in replacement of the Coordinator for the next Event.

I have read and agree with all of the above.

Signature: _____ Date: _____
(day / month / year)

NOTE—Some positions may require a criminal record check.

If that is required, you will be contacted for authorization.

Thank you for your application. You will be contacted by the Volunteer Coordinator and informed of the status of your application.